

**Macquarie Fields High School**  
**BRING YOUR OWN DEVICE AND INTERNET USE**  
**PARENT AND STUDENT AGREEMENT**

Updated October 2019

**Students must read and sign the BYOD Student Agreement in the company of a parent or caregiver unless otherwise directed by the principal.**

I agree that I will abide by the school's BYOD policy and that:

- I will use the department's Wi-Fi network for learning.
- I will bring my device to school every day fully charged.
- I will use my device during school activities at the direction of the teacher.
- I will not attach any school-owned equipment to my mobile device without the permission of the school.
- I will use my own portal/internet log-in details and will never share them with others.
- I will stay safe by not giving my personal information to strangers.
- I will not hack or bypass any hardware and software security implemented by the department or my school.
- I will not use my own device to knowingly search for, link to, access or send anything that is:
  - offensive
  - pornographic
  - threatening
  - abusive
  - defamatory
  - considered to be bullying.
- I will not make any inappropriate use of shared network drives.
- I understand that my activity on the internet is recorded and that these records may be used in investigations, court proceedings or for other legal reasons.
- I acknowledge that the school cannot be held responsible for any damage to, or theft of my device.
- I understand and have read the limitations of the manufacturer's warranty on my device, both in duration and in coverage.
- I have reviewed the BYOD Information Sheet and Device Requirements documents and have ensured my device meets the minimum outlined specifications.
- I have read the BYOD Student Responsibilities document and agree to comply with the requirements.

\_\_\_\_\_  
Student name

in the presence of: \_\_\_\_\_  
Parent/caregiver

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Parent/caregiver signature

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

# Bring Your Own Device Program

## Device Specifications

### Hardware Specifications

The BYO device must meet all the following requirements

<b>Device Type</b>	Laptop; netbook or convertible laptop/tablet
<b>Screen Size</b>	Minimum screen size of 12 inches
<b>System RAM installed</b>	4GB
<b>Ports</b>	USB 2.0 or USB 3.0
<b>Operating System</b>	Microsoft Windows 10 Apple Mac OS
<b>Battery Life</b>	Minimum battery life of 8 hours
<b>Internet Browser</b>	HTML5 web browser installed e.g.: <ul style="list-style-type: none"> <li>• Chrome (essential for DoE applications)</li> <li>• Internet Explorer MS Edge (essential for DoE applications)</li> <li>• Safari (optional)</li> <li>• Firefox (optional)</li> </ul>
<b>Antivirus</b>	Up to date antivirus installed (see below)

Devices (including Apple or Android mobile devices) without these specifications may not function within the school network and/or would not be suitable for educational purposes.

### Functional specifications

Additionally the device will need to have the following software installed:

	Examples
Educational software	<p><b><u>Word Processor</u></b></p> <ul style="list-style-type: none"> <li>• Microsoft Word</li> <li>• Apple Pages</li> <li>• OpenOffice Writer (free software)</li> </ul> <p><b><u>Spreadsheet</u></b></p> <ul style="list-style-type: none"> <li>• Microsoft Excel</li> <li>• Apple Numbers</li> <li>• OpenOffice Calc (free software)</li> </ul> <p><b><u>Presentation</u></b></p> <ul style="list-style-type: none"> <li>• Microsoft PowerPoint</li> <li>• Apple Keynote</li> <li>• OpenOffice Impress (free software)</li> </ul>
Security software	<ul style="list-style-type: none"> <li>• Kaspersky Internet Security</li> <li>• Trend Micro Titanium</li> <li>• Avast Anti-Virus (free software)</li> </ul> <p><b>Note: the security program needs to detect viruses, spyware, malware and phishing/scam emails</b></p>

## Possible device vendors

It is recommended that you carefully research the price of a device between different vendors before making a purchase. Listed below are a sample of well-known device vendors.

It is also recommended that a suitable protective bag or case is purchased for the device to protect it from accidental damage.

**Macquarie Fields High School does not endorse any specific vendor.**

### Online purchasing and physical stores:

JB Hi-Fi <a href="http://www.jbhifi.com.au/computers/">http://www.jbhifi.com.au/computers/</a>	The Good Guys <a href="http://www.thegoodguys.com.au/buyonline/">http://www.thegoodguys.com.au/buyonline/</a>
Officeworks <a href="http://www.officeworks.com.au/">http://www.officeworks.com.au/</a>	Harvey Norman <a href="http://www.harveynorman.com.au">http://www.harveynorman.com.au</a>
Bing Lee <a href="http://www.binglee.com.au/computers">http://www.binglee.com.au/computers</a>	

### Online purchasing only:

Lenovo <a href="http://www.lenovo.com/au/en">http://www.lenovo.com/au/en</a>	Dell <a href="http://www.dell.com/au">http://www.dell.com/au</a>
Apple <a href="http://www.apple.com/au/mac/">http://www.apple.com/au/mac/</a>	Microsoft <a href="https://www.microsoft.com/en-au/">https://www.microsoft.com/en-au/</a>

## INTERNET ACCESS

Macquarie Fields High school will provide access to the Internet at no cost to the students. Accessing of the Internet, MUST happen via DoE content filters using the student login portal. Unfortunately the department cannot guarantee that a connection via BYOD will be successful.

## PRIVACY

Students are not to record pictures, video or audio of other students or teachers without permission. Students are also not to share images, audio or video recorded at school on sites outside the school network.

## DEVICE SECURITY

Security of BYOD is the responsibility of parents/students. A student's device must have up-to-date antivirus software installed. Norton 360 anti-virus is not recommended as it has caused problems in the past. Students are not to plug BYO devices into school network. It is advisable for parents to investigate insuring the BYO device. The school and DoE will not take any responsibility for loss, damage or theft of BYO device. It is also advisable to purchase a protective bag for the BYO Device.

## DEVICE SUPPORT

Support will be given to students to connect their device to the school Wifi. Support for BYOD hardware issues will be minimal. Parents are encouraged to take advantage of extended vendor warranties. Repair of BYO devices will be the responsibility of parents/students.

## STORAGE

Students are required to back-up their devices at home. The school has limited storage space on the school network.

## DEVICE CHARGING

It is the responsibility of the student to bring their device fully charged to school every day. The school will not provide any charging facilities for students.