

MACQUARIE FIELDS HIGH SCHOOL



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PARENTS & CITIZENS MEETING MINUTES

DATE: 20th March 2023

VENUE: Zoom
Tiered Learning Space

MEETING OPENED: 6:45pm

WELCOME TO COUNTRY: We'd like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Dharawal people and pay our respects to Elders past and present.

ATTENDEES: 6 in person, 6 via zoom

APOLOGIES: Justin Perritt , Irena K, Patricia P

CONFIRMATION OF QUOROM: Yes

CONFIRMATION OF PREVIOUS MINUTES: Yes

CORRESPONDENCE IN/OUT:

In: 3/10/2023	email confirmation received from Community Building Partnership Program have reviewed, signed off and closed on Project CBP21 - 1348 shade sail grant
Out: 16/03/2013	National Science Week grant: Australian Science Teachers Association Grant is now available and closes 24th April 2023.
In: 17/03/2013	Justin P, Walk for autism fundraising with aim of \$3000 target.

TREASURER'S REPORT:

Starting Balance	@16/03/2023	Credit	Debit	Total Balance
\$43,066.93	Fee refund	\$15.31		
			N/A	
				\$43,082.24

PRINCIPAL/EXECUTIVE REPORT:

Key Feature of the P&C meeting is a Principals Report

- MFHS student working with Botanical Garden to create a yarning circle garden
- Year 12 student help chess tournament with top players to attend the final round
- Student leaders attended International Women's Day at the Greg Percival Library
- Student performed at Pulse Alive at Homebush
- MFHS competing Table tennis, touch football and soccer knock out competition

UPCOMING EVENTS AT MAC FIELDS

Harmony Day Tuesday 21st March

P&C Easter raffle \$2 ticket Drawn on 5th April 2023

TERM 1 2023

- ☐ NAPLAN continues until Friday 24 March
- ☐ Harmony Day Twilight Festival, 5pm, Tuesday 21 March
- ☐ Year 7 & 10 Vaccinations, Tuesday 28 March
- ☐ School Photo Day, Wednesday 29 March
- ☐ Cross Country Carnival & Walk for Autism, Thursday 30 March
- ☐ Year 11 Life Ready Program, Monday 3 – Thursday 6 April
- ☐ Make up Photo Day, Tuesday 4 April
- ☐ 3rd Annual Iftar Dinner, Wednesday 5 April
- ☐ Last day of Term 1, Thursday 6 April

BUSINESS MANAGERS REPORT

- ☐ Air cons all installed into 20 rooms – completion of electrical work in next 10 days = all functional
- ☐ Hospitality Kitchen – near completion and moving resources into new space ready for Week 10
- ☐ Roofing continues – final classroom P6 tomorrow, should all be completed by end of term.
- ☐ Wattle Avenue Gate will open in Term 2
- ☐ All toilet doors have been replaced (still vandalism occurring)
- ☐ Uniform Committee (P&C reps) vs Tender Committee (1x P&C rep)

NEW BUSINESS

P&C propose a \$1000 spend budget for 2023. P&C vote on purchasing a "square" or similar reader for receiving payment at fundraising events. Can come out of the budget.

- Passed (7 votes in favour, 0 against)

Can a school calendar of upcoming events be posted to families at beginning of term and throughout byway of Sentral/Website/Facebook events in preparation for families to set aside days and dates well in advance of scheduled event.

- Many dates have been scheduled well ahead and should be on the calendar but subject to change and allows parents to plan ahead

Possibility of a pop-up drink stall on Wednesday, 5 April at lunchtime to coincide with raffle draw day and end of term.

- Karyn happy for P&C to go ahead. Check with Jasmine regarding the use of kitchen

Collection of second-hand uniforms to be held by P&C for future selling opportunities.

- P&C would like to start collecting uniforms. School to collect on P&C's behalf and Aminah will pick up from school if required.

SUB COMMITTEE REPORTS:

	<p>21/02/2023: Update air conditioning To be Advised as soon as we can get it done. Planning meeting was held last week, but date was not given.</p>
	<p>20/03/2023: No meeting 20 air conditioning units have been installed and is in final stage of completion with cage to enclose A/C unit</p>

BUSINESS ARISING FROM PREVIOUS MEETING

Walk for Autism School Fundraiser	-
	<p>Walk for autism fundraising with aim of \$3000 target. Please support our student and staff participating in the walk. Students can make gold coin donation or donation can be made via Walk for Autism link https://www.walkforautism.org.au/sponsor?kw=macquarie+fields</p>
Head Teacher English Open	-
	<p>21/02/2023: P&C rep requested. Anna to be P&C Representative for HT English teacher. Aminah volunteer as back up</p>
	<p>20/03/2023: Anna and Louisa are progressing to the next stage of the interview process</p>

Out of area selection Panel Open	-
	20/03/2023: Still require P&C rep who is available for 16th May and 13th Jun for approx 2 hours in the morning
Dr Freeland- Vaping Open	-
	21/02/2023: Heather to touch base with Marina and organise
	20/03/2023: To be update
The Duke of Edinburgh Open	-
	21/02/2023: Duke of Ed. Karyn will run for Y9 this year. Still investigating the costs and how to arrange.
	20/03/2023: Year 9 students have been spoken to regarding the Duke of Edinburgh. Looking to have about 12 students participating. Karyn to follow up with Teacher running the program
Working bee: Open	-
	21/02/2023: Working bee <ul style="list-style-type: none"> · Karyn has a meeting with new Asset Mgr · Doesn't have to be for storm water, a maintenance item Parents/Community can work on
	20/03/2023: Lost new Asset Manager. Look to schedule for cooler temperatures possibly in term 2
Fundraiser: Open	-
	21/02/2023: Fundraiser for 2023 Easter - ask for contributions for chocolate / easter items Winter Raffle, Summer Raffle, Uniform Sales, Art Show (Eat & Keep), Celebration Day & possible Trivia Night <ul style="list-style-type: none"> · Communications regarding Easter raffle will be sent out asap
	20/03/2023: Easter raffle went live today. Looking to hold a winter raffle and trivia night in the near future
Grants: Open	-

	21/02/2023: Grant search for 2023 · Sports, Community, etc grants - P&C is looking at possibilities all the time. 2022 grant was cancelled as MFHS P&C paid for the work to be done. Waiting for 2023 grant to open, no announcement of date yet. · MFH School is applying for a grant to change the shade sail - federal government due Friday
Karyn to follow up with Bill M	20/03/2023: National Science week Grant is now available and closes 24th April 2023.
Gate @ Wattle St: Open	-
	2022: Path completed
	21/02/2023: update · Ready to open. Fencing from demountable roof repairs is currently obstructing pathway · Require community communications regarding the use of the gate i.e. not a throughfare for public use
	20/03/2023: To be opened in term 2. This will be used by MFHS students only
Uniform: Open	-
	21/02/2023: Uniform committee required Lowes notified and contract end 23rd Jan 2024
	20/03/2023: pickles visit? Audit stock remaining by Lowes Jasmin to follow up tender process and form a Uniform committee early next term. A Tender committee will also be required where 1 P&C Member will be required
Community Building grant: CLOSED	-
March 2023 •Completion Report submitted by 30 April 2023	21/02/2023: Completion report submitted 13/02/2023
	20/03/2023: Officially CLOSED

OTHER BUSINESS

The fire and lockdown on consecutive days were not related.
 If parents or students are concerned, please contact school staff.

MEETING CLOSED: 7:27pm

NEXT MEETING: Monday 15th May 2023