

MACQUARIE FIELDS HIGH SCHOOL P&C ASSOCIATION

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PARENTS & CITIZENS MINUTES

DATE: 19 Sept 2024 **VENUE:** Zoom Meeting room
MEETING OPENED: 6:38

ACKNOWLEDGEMENT TO COUNTRY:

We'd like to acknowledge the Dharawal people, the traditional owners of the land on which we meet today and pay our respects to Elders past and present.

ATTENDEES: Full list available not for circulation
Online Attendees: AB, AN, SS, IK, KH, KO, LT, SP
Imratul, Prathibha,

APOLOGIES: Anna, Justin, Heather

CONFIRMATION OF QUOROM: Yes

CONFIRMATION OF PREVIOUS MINUTES: Irena & Katherine

CORRESPONDENCE IN/OUT:

29/08/2024	Celebration day correspondence regarding screen printing Soudara has been busy working on this
09/09/2024	Finance committee meeting cancelled- minutes sent out based on agenda Virtual Meeting held. We were asked if we had anything to ask
26/08/2024	Out: Correspondence regarding fundraiser for chess clock funding
26/08/2024	Out: Community and family meeting room refurb_regarding P&C funding

TREASURER'S REPORT:

Starting Balance	@/2024	Credit	Debit	Total Balance
\$65,448.69		8850	10	
			1304	
				72,984.69

PRINCIPAL/EXECUTIVE REPORT:

Key Feature of the P&C meeting is a Principals Report

Fire Incident on Monday 16th Sept, an electrical contractor had a workplace accident. They suffer burns but is ok. Safework was engaged to investigate.
The resultant surge of energy knocked out electricity to school and surrounding area. Power was restored around 4pm.
The surge of power could be felt in the carpark and office. There was a little bit of fire damage to the roof of the room and switchboard has melted. Main damage was to cables, the full hall may require re-cabling and possibly other areas of the school.
Repair cost is about \$2-300,000 and will take months to fix. The work will go to tender. Trying to get a generator to power the for hall for HCS and the canteen.

Alan requests a copy of the report.
Another electrical engineer was onsite for the report to Safework. Karyn will share only what she is permitted.
Resolution is expected to be slow and want to ensure that it is done properly and safe

NEW BUSINESS

SUB COMMITTEE REPORTS:

MFHS Finance Committee	
	16/09/2024, see summary from the provided by JB.

BUSINESS ARISING FROM PREVIOUS MEETING

Fundraiser 2024 Open	
	<ul style="list-style-type: none"> • Celebration day • Year 7 information day (2nd hand uniform) • Aisle6ix will be in the library. Design voting will close tomorrow morning, and the artwork will be forwarded to Shannon. Pricing pamphlet to be done, possible preorder will be confirmed Engagement better this year and specific feedback to the questions • VP1 has not had an update from Jasmine, will follow up. Uniforms shouldn't be affected by the fire. Call out for donation, make it general so that all years bring it in and possibly even chuba chub, library books, etc

	<ul style="list-style-type: none"> • Newsletter – Heather C. Need inclusions by Monday to add to the newsletter
Grant 2024 Open	
	<p>16/09/2024: Waiting on Community Grant in October Have asked the school to get ideas of what we want. \$50-250K</p> <p>Still waiting on Community Grant in October</p> <p>Outdoor furniture and additional technology Jasmine is obtaining 3 quotes for the outdoor furniture. School will pay for one and P&C the other 2 if possible.</p> <p>Science Week for 2025 is open. Closes 28/10/24. Between \$2-\$20,000 grant. Secretary to forward grant detail to Bill Matchett, HT Science.</p>
P&C voluntary contribution Open	
	<p>16/09/2024: Voluntary contribution 2024 – was to be received mid-July (processed end of June). Pending update</p> <p>Money received as per treasurer’s report</p>
P&C funds allocation Open	
	<p>16/09/2024:</p> <p><u>Celebration Day screen printing</u> Aisle6ix \$800, plus 120 tote bags \$504 Motion: Payment to Aisle6ix of \$1304 PAID</p> <p><u>Stem plastic recycling</u> Quote received: Shredder \$3960 Mould triangular pen \$1410 Mould Container \$759 Motion: Payment to Precious Plastic \$6171.00 Motion accepted:</p> <p><u>Audio Visual Engineering Pty Ltd</u> Projector and hardware Payment to AVE \$13,165.90 Incl. GST</p> <p>D6 computer room for 30 children. Teachers, etc. also use the room. Special Ed classroom one is dying and the library one is starting to die We use for exams, etc. (Currently year 11 exams) Includes all 3 and installation. One will have to be mounted from the roof. We’ll table this till next time. Give answer for the next meeting They only have 4 in stock. Deferred to next meeting</p>

Chess Clock

(\$89 Wooden to \$149 Digital each) x10 units

P&C to contribute + **student fundraising quantity \$209**

Motion: \$1200 (TBC)

Jasmine was supposed to bring details to meeting. Alan spoke to her, and she did not have any extra info. Need quote from Melissa. Jasmine to chase it up.

Motion accepted: \$1500 budget to get them

Technologies

MFHS to use credit point P&C to contribute to the shortfall of computer and monitor to JT1 and JT2.

Dell Optiplex 7020 Plus-\$14K, Additional 16Gb RAM x 40-\$3K, Additional 512Gb SSDs-\$3K, Monitors-\$8K

Motion accepted: total \$ 28K_waiting on invoice

MFHS are looking to obtain 40 computers in total. Hoping P&C will contribute costs for 18.

T4L allocation. Katherine H. confirm MFHS has 44 points (equates to 22 computers, excluding monitors) in which to purchase technology. Need use the points by Monday.

Three Levels of computer available. The advanced level ready to use (no additions needed). This would be ideal set up for computing classes.

AC/Fan for the hall

Last minute inclusion by Simeon. He would like to see money spent on air con or fan for hall as it has been unbearable during award assemblies.

\$70-\$100,000 to get air con. Big fans have been added to many schools. They are a great compromise approx. \$15-20K each

It will show that the kids that we are working towards some of the bigger items for them, esp. from the survey.

Louisa T. suggested a plaque to show the parents items were funded from P&C contributions.

Need to feature P&C target on the website to that we are aiming towards something big.

Karyn O. would like to see promotion and a regular section about the P&C in the newsletter.

Outdoor furniture (quad)

MFHS to contribute \$20K, P&C to make up difference of quote amount

MFHS to confirm cost

Motion: \$ (TBC)

Need quotes.

Deferred to next meeting.

Community and family meeting room refurb

MFHS would like to refurb a room for the use as a meeting room

What item is needed and price to be confirmed by MFHS

Motion: \$ (TBC)

Imelda came to the last meeting, and they spoke about the room that needed a refurb. Karyn didn't know about it. Alan sent her a message

	<p>about what she would want, no reply yet. Can send queries to Karen Metcalf.</p> <p>Deferred to next meeting</p> <p>Imelda has changed jobs. She's going to be CEO of the English Teachers association.</p> <p>4th Ride</p> <p>MFHS is asking if P&C want to match or donate to cost</p> <p>Motion: 0-\$4K (TBC)</p> <p>\$3,300 – School has gained to \$750 towards it</p> <p>Deferred to next meeting</p>
<p>Parent engagement: 9/09/2022</p>	
	<p>16/09/2024:</p> <p>Parent volunteers needed for</p> <p>Celebration day, Wednesday 25th September 2024</p> <ul style="list-style-type: none"> • Alan B. is available to help on the day • Parents and community are invited it was on Schoolbyte. Children below school age (4 and under) only. No school age siblings or cousins, etc • It is also on the events page on the website. <p>Parent engagement can be addressed through Newsletter. More than half of the school do not live in the area. It is desirable for parents to be involved and complementing the attendance of their student at the school.</p> <p>P&C enquired about SMS messaging as this was the most accessible platform for communications. Messages cost approx. \$800 each time</p> <p>School tries to support the P&C and understand that P&C requires much more assistance.</p> <p>Teacher will also be helping with the printing stand throughout the day so P&C can also walk around and see things.</p> <p>Year 7 information day Tuesday 26th (TBC) November 2024</p> <ul style="list-style-type: none"> • Uniform not affected by fire in the hall • Will follow up donations.
<p>Uniform: 16/08/2021</p>	
	<p>16/09/2024:</p> <p>26th August, student consultation. 28th August consultation with P&C rep.</p> <p>Progress update:</p> <ul style="list-style-type: none"> • Campbelltown Performing Arts H.S has gone away from Lowes. MFHS Lowes prices \$5-\$20 more than other schools Leumeah, Robert Townson and CPAFS one \$30 for skirt vs our \$47 • Lowes contract has been extended for another 2 years. • Our skirts have extra zipper and coloured stitching, may contribute to the price. • We had opportunity to leave them before and with financial challenges in the community, it would be good to review the tender. • Katherine H. request a copy of the comparison excel.

OTHER BUSINESS

Defibrillators – school has one.

P&C might be able to fund a second one for the library or something. \$3K each approx.

Louisa T to send a google form for an expression of interest to parent for help on Wednesday (Celebration Day)

P&C to include information in the newsletter to help parents understand properly what we do.

MEETING CLOSED

NEXT MEETING:

8.10pm

6:30 pm, 21st OCT 2024